

特快專遞特級服務 Speedpost Premium Service

第一部份：由寄件人填寫

Part I : To be completed by the sender at time of posting / collection

郵件類別 (請選擇適當類別)

Item type (please tick as appropriate):

文件

Document

非文件

Non-Documnt

(如郵件屬“非文件”類別，請填寫此欄。)

(Please complete this part if the item is a “Non-document”)

物品原產地國家

Country of origin of goods:

非文件須符合目的地當局認可，為無條件豁免應課人口稅的非文件類物品，詳情請細閱 Pos 616G/1 及 Pos616G/2。)

(Non-document items must be unconditional non-dutiable goods exempted from duties by ministerial ordinance of destinations. Please refer to Pos 616G/1 and Pos616G/2 for details.)

選擇目的地 (請確定收件地址屬於特級服務的服務範圍及圈出目的地)

Select destination (please check to make sure delivery address falls inside serviceable areas of the Premium Service and circle as appropriate)

國家 Country	城市 / 派遞時間 (目的地的下一個工作天) city / delivery time (next working day of destination)	附加費 surcharge	城市 / 派遞時間 (目的地的下一個工作天) city / delivery time (next working day of destination)	附加費 surcharge
日本 Japan	大阪 Osaka – 2 pm	58	東京 Tokyo – 2 pm	58

寄件人名稱 Name of Sender	戶口號碼 Agreement No. (If any)	
電話號碼 Tel. No.	傳真號碼 Fax No.	
收件人名稱 Name of Addressee	郵件編號 EMS Item No.:	EE HK
地址 Address		
電話號碼 Tel. No.	傳真號碼 Fax No.	

- 注意： 1. 若屬「特快專遞」帳戶客戶，除使用免附加費試用券外，特級服務的附加費會直接記入帳戶內。
2. 如急件未能趕及於指定時間或之前送達，其附加費將悉數奉還。香港郵政將根據特快專遞服務指南內第 5 部所刊載的條款，處理退還附加費事宜。於任何情況下，香港郵政恕不會退還附加費予使用免附加費試用券的寄件人。香港郵政恕不會就派遞延誤引致的間接損失，作出賠償。
- Note: 1. For Speedpost account holders not using Free Coupon, the surcharge will be debited to the account.
2. We promise on-time delivery or your surcharge back. Hongkong Post will handle claim for refund of the surcharge according to the terms listed out in section 5 of Speedpost Service Guide. Under no circumstances would Hongkong Post refund the surcharge to sender using Free Coupon. Hongkong Post is not liable for any consequential loss arisen from delivery delay.

寄件人簽署/公司印鑑
Signature of Sender/Company Chop

日期及時間
Date & Time

第二部份：由香港郵政填寫 (傳真至空郵中心轉口組 (852) 2764 1674 及快郵包裹組 (852) 2180 2498)

Part II : To be completed by Hongkong Post (By fax (852) 2764 1674 to Transit, AMC and (852) 2180 2498 to Speedpost Section)

繳付附加費港幣/ Payment of Surcharge HK\$ _____ 郵件編號 EMS Item No.: EE HK

* 郵票 / 郵資標籤 / 特快專遞帳戶 / 非帳戶上門收件服務 / 免附加費試用券

* By Postage Stamp / Private Franking Label / Debiting the Above Speedpost Account / Authorization through Non-account Pick-up Service / FREE COUPON

* 圖出適用者 Circle as appropriate

香港郵政職員簽署： _____ 日戳 Date Stamp： _____

Prepared by Hongkong Post: SP/Pmr (_____)

第三部份：派遞結果由香港郵政空郵中心主管填寫

Part III : Delivery Result – to be completed by Superintendent of Posts (Transit)/Air Mail Centre, Hongkong Post

派遞日期 / 時間 Date / Time of delivery : _____ 收件人姓名 Name of recipient : _____
香港郵政職員簽署 _____ 印鑑 / 日期 Office Chop / Date : _____
Prepared by Hongkong Post _____